

General

- 1. All elements of the manuscript are printed in English or Korean and double-spaced with 1-inch margins at top, bottom, and sides. Right margins are unjustified.
- 2. All pages are numbered in the following order: title page, structured or standard abstract, body of the text, acknowledgments, references, legends, and tables.
- 3. The text is consecutively line numbered.
- 4. The Disclosure Statements & Copyright Assignment form signed by the guarantor at original submission.
- 5. For all studies involving human subjects, the principles embodied in the Declaration of Helsinki is upheld, informed consent is obtained from all participants, and is approved by a recognized Institutional Review Board (IRB) or research ethics committee.

Abstract

- 6. A structured abstract with the headings of Objectives, Methods, Results, and Conclusion must succinctly describe the paper in 250 words or less in English. In the case report, the abstract should be nonstructured and limited to 150 words.
- 7. At the end of the Abstract, up to 3 relevant Key Words are listed.

References

- 8. All references have been checked for accuracy and completeness.
- 9. Cite only references which are quoted in the text. Limit the number of references 30 in the original article. In the review article, there is no limit to the number of references.
- 10. Are numbered consecutively in the order they are cited in the text; all listed references have been cited in the text.
- 11. Do NOT parenthesize the superscript numerals, and hyphenate (-) when citing 2 or more references in consecutive order.
- 12. The format prescribed by the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" has been followed. Examples provided under Instruction for Authors have been uploaded.
- 13. List all authors when there are 6 or fewer; when there are 7 or more, list the first 6, followed by "et al."
- 14. Journal names should be abbreviated according to the format listed in the Index Medicus. If the journal is not listed in the Index Medicus, write the journal's official abbreviation or the journal name in full.

Tables

- 15. Each table is headed by a title and numbered in Arabic numerals on a separate page.
- 16. The title of the tables should be written in phrases, and all words should be capitalized.

A more complete description of each item that must be checked is provided under the appropriate heading in the Instructions for Authors. I have reviewed this Checklist and have complied with its requirements. Every author took a certain role and made contribution to the study and the manuscript. In case of publication, I agree to transfer all copyright ownership of the manuscript to the *Annals of phlebology* to use, reproduce, or distribute the article.

Agree Disagree